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| Letter of resignation from board  **Letter of Resignation from board** | Learn More From Our Free Excel and Office Resources:   * Webinars: [Formulas, Pivot Tables and Macros & VBA](https://www.myexcelonline.com/109-47.html) * Blog Tutorials: [Formulas, Pivot Tables, Charts, Macros, VBA, Power Query, Power Pivot, Analysis](https://www.myexcelonline.com/109-3.html) * Excel Podcast: [Interviewing the Excel Experts](https://www.myexcelonline.com/109-10.html)   MyExcelOnline |

Your Name

Street Address

City, ST ZIP Code

Date

Recipient Name

Title

Organization Name

Street Address

City, ST ZIP Code

Dear Recipient Name:

It is with regret that I tender my resignation from the Organization Name board of directors, effective immediately.

I am grateful for having had the opportunity to serve on the board of this fine organization for the past number months or years, and I offer my best wishes for its continued success.

Sincerely,

Your Name

Title